

Williamsfield Village Board Meeting Monday, May 6, 2024

The Williamsfield Village Board met on Monday May 6, 2024 at 7:00 p.m. at the KP Village Hall. Present were Trustees Lucas Leckrone, Stuart Hickerson, Julie Van Dran, Trudy Self. Trustees Nancy Everett and Andrew Scott were absent. Also present were Rick Smith, Kim Bowyer, Jay Horst, Pam Courson, Susan Ott, Mark Ott, Lee Ballard, Andy Logsdon (Bruner, Cooper and Zuck), President Robert Johnson, Linda Baker (Treasurer), Nick Vlahos (Weekly Post), and Tori Courson (Village Clerk).

Motion by Trustee Van Dran and seconded by Trustee Self to approve the minutes from the April 4 meeting as presented. All in favor. Motion carried.

Treasurer's Report: The following bills were presented for approval. Motion by Trustee Self and seconded by Trustee Leckrone to approve the bills as presented. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Village Of Williamsfield		
Bills to be Approved 05/06/24		
GENERAL		
Ameren – 7374	Cilco - Village Hall Gas	\$116.19
Ameren – 1292	Cilco - Caldwell Cottage	\$142.47
Ameren – 9615	Cilco-Village Hall Electric	\$102.01
Ameren – 7135	Cilco-Veterans Park	\$14.09
Ameren – 8734	Street Lights	\$774.90
Ameren – 0732	Cilco-Village Garage	\$285.28
Ameren – 2819	Cilco - Park	\$56.06
Birkey's		\$41.70
Bouchez	Garbage Removal	\$2,583.00
Bridgeway		\$83.62
Brimfield Hardware		\$288.03
Bruner Cooper & Zuck		\$2,484.60
Bruner Cooper & Zuck		\$1,800.00
Card Service Center	April Statement	\$514.62
EB Buildings & Lumber		\$28.47
Eagle Enterprises	Recycling	\$1,497.50
Lampe Publications		\$131.25
Linda Baker	Mileage	\$60.30
MidCentury	Telephone	\$46.40

MidCentury	Telephone	\$47.48
MidCentury	Telephone	\$164.42
MidCentury	Telephone	\$124.38
Miller, Hall & Triggs	Legal Fees -General	\$1,942.50
Motorola Solutions		\$64.00
James Robertson		\$180.00
Spoon River Landscape		\$680.00
Verizon	Telephone	\$35.99
West Central FS - 8389	Maintenance Gas & Oil	\$31.81
Wight		\$17.95
		\$14,339.02
<u>OPERATIONS & MAINTENANCE</u>		
Ameren - 1294	Cilco - Electricity	\$2,294.19
Core & Main		\$523.48
EB Buildings & Lumber		\$59.97
GA Rich & Sons		\$8,440.32
Hawkins	Maintenance & Repair	\$656.44
Hoerr Construction		\$12,326.08
Ladd's Food Mart		\$11.69
Susan Ott		\$21.44
U.S. Postmaster		\$204.00
USA BlueBook		\$0.30
USA BlueBook		\$106.33
USA BlueBook		\$265.02
		\$24,909.26
<u>BENJAMIN - DOUBET</u>		
Ameren - 4008	Cilco- D-B Park Lights	\$32.65
Ladd's		\$32.63
		\$65.28
	Total	\$39,313.56
Bills Paid April 29 - 30 Needing Approval		
Braden Boyer	Check# 6107	\$53.82
Card Service Center	March Statement paid by phone	\$362.36

Card Service Center	March Statement paid by phone	\$394.00
Depreciation	Check 2392	\$1,000.00
Water Grant Loan	Check 2393	\$4,400.00
Village General	Check 2394	\$4,080.50
Operations & Maintenance	Check 2395	\$4,400.00
Williamsfield Sanitary District	Check 2396	\$2,256.48
	Total Paid	\$16,947.16

Motion by Trustee Leckrone and seconded by Trustee Hickerson to approve the financial statement. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Correspondence: NA

Public Comment on agenda items: NA

Police Report: Chief Robertson has been in contact with the Village’s attorney regarding the unsightly property on Olive Street. Kim Bowyer stated the property next to her on Pine Street has overgrown grass and weeds, the house has been empty for several years, the garage is falling down and is unsafe and animals have access to the home. Chief Robertson will speak to the homeowner tonight and if the property isn’t cleaned up, a citation will be issued.

The following calls for service were handled by the police department for the month of April:

Unwanted subject	County Handled- Trans to will
(3) 911 calls	Accidental - No report
Animal complaint	County handled

CITATIONS ISSUED IN APRIL

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Street and Maintenance Report:

Infrastructure and Maintenance Committee Report:

Trustee Scott is following up with Ameren to reroute power for the new maintenance building.

There was a surplus of new paint that was dropped off during the paint and electronic recycle day, the maintenance department will use the paint to paint the new maintenance shed.

No new quotes for repairing the old maintenance shed roof due to lack of available contractors.

The staircase leading upstairs at the KP Hall is sturdy but pulling away from the building a little and will need to be repaired.

Trustee Leckrone stated there are no 2024 grants for Sidewalks to School; grants applications will be available in 2025.

Trustee Everett is working on the vacating easements on lot lines on Cottonwood Ct.

The Census Boundary Line Survey has been completed and turned into the State.

Water Report: Andy Logsdon stated the new water tank has been installed outside of the RO Plant and will be painted when the weather cooperates due to multiple layers of paint required. There is a new change order for the latest water project; the cost of certain chemicals were credited back on the quote due to corrosion issues, 2 large valves were credited back that were originally in the quote but the Village had to replace in the meantime, sidewalks did not have to be replaced during the east end water project. Additional purchases that were not in the original quote were 4 indoor meters that were not functioning, the closet sump in the floor for the well flush that was corroded; the plan is to install a fiberglass hood and reroute the water to the outside of the building to avoid future corrosion and the testing station/lab will be mainstreamed to allow testing to be done in one place instead of 8 or 9 places. The change order will decrease the loan amount by \$274.69, motion by Trustee Van Dran and seconded by Trustee Hickerson to approve the change order to decrease the original loan amount for the RO Plant by \$274.69. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried. Andy stated the project will be complete by July and the water tower inspection is due but they will be aware of water use on the day of inspection due to draining the tower down. Andy stated the total funds to complete the storm water project is around 1.5 million, he did very extensive research due to inflation. He split the project into 3 phases so the Village could choose the most critical project or chose what the Village could afford. The Village does not have a surplus of funds and due to the recent census, the Village is no longer at poverty level, which disqualifies the Village from certain

grants. Andy stated the \$30,000 previously paid engineering fees include the pre-application process, once the Village audit is completed, Andy can submit the application to see if grant money can be approved. Andy also stated culverts can be paid out of Motor Fuel Tax to help some drainage issues. Motor Fuel Tax will pay to seal coat the streets in the east end where new water lines were installed, ordered street signs, sidewalk repairs and spray patching-to not go over \$25,000. Andy will let President Johnson know when the County will seal coat. Yards on the east end will be seeded shortly that were affected by the water project.

The high-pressure water pump that pumps water from the cistern to the tower at the RO plant malfunctioned and had to be rebuilt; there are 2 pumps that should be exercised often but were not done in the past; the "working" pump is pumping at 80%. A new pump was ordered and will be delivered this week. Both old pumps will be rebuilt so there is 1 pump on hand, the Village will not have water if none of the pumps are functioning, the total cost will be \$3960.58. The Village will also owe around \$8,044.32 to GA Rich & Sons for replacing the broken water pipes in front of the RO Plant that were too big for the maintenance department to repair.

With the second water project finishing up, the Board will need to discuss whether to replace the existing 100-year-old water lines from 180 through downtown or focus on the storm water drainage. Possibly plan \$100,000 projects at one time instead of major 1 million dollar past projects that had to be done.

The lead line survey needs to be completed. Upon visual inspection during water meter change outs there was no lead piping found, however a survey will be sent out via the water billing for residences to complete the survey.

Trustee Everett is working on comparing bulk sales water machines.

The American Water works Association has issued a warning of cyber attackers that are hacking into water systems and draining water; a cyber-attack prevention and watch guard firewall protection box (\$382 each) is recommended to prevent being hacked. Motion by Trustee Hickerson and seconded by Trustee Van Dran to spend no more than \$1000 to purchase necessary protection boxes for the KP Hall and RO Plant. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Parks Report: Pam Courson stated the Parks Association met to discuss annual goals which include extending the mini golf course, hold disc golf tournaments, repaint the restroom doors and replace a dead tree at Doubet-Benjamin Park. They want to thank the volunteers who helped at the workday in April, the help was much appreciated. Lamp posts were decided on for Veteran's

Memorial Park, they will get quotes from local electricians for the install. The Garden Club's annual plant swap will be held Saturday, May 11 from 9 am to 11 am.

Old Business: The Village's .gov web address has been processed and the hosting service Revize will set up the initial website.

Nothing to report on installing a furnace/AC unit upstairs at the KP Hall.

Nothing to report on sale of lots 3 and 4 on Cottonwood Court.

New Business: The Village currently charges \$100 per gaming terminal annually and is due June 1st each year, the State allows a maximum of \$250 to be charged per terminal; nearly 1 million dollars are run through the machines at Double Take a year. Trustee Van Dran stated while discussing updating the liquor sales/gaming ordinance, she feels the hours should be extended on Sundays at Double Take, they currently close at 8pm and have to ask for permission to stay open late for special occasions, if the hours are extended, more revenue will be created. Trustee Van Dran suggested extending the hours to 2 am 7 days a week to keep it simple. Motion by Trustee Van Dran and seconded by Trustee Leckrone to approve charging \$250 per gaming terminal annually at Double Take, Ladds and eventually JR's Lounge and extending Double Take's hours to 2 am 7 days a week. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried. The attorney will amend the current liquor/gaming ordinance and will be adopted at the June meeting.

All Village employees are required to complete the annual cyber security training and sexual harassment prevention training.

The Elmwood Community Center committee is asking for a spokesperson from Williamsfield to give a speech on how the future YMCA will benefit Williamsfield being 20 minutes away and offering basketball courts, pool, tennis courts, walking track etc. President Johnson will speak and asked the Board to let him know if they had any input on the speech.

President Johnson is working on the insurance quote from RMA.

The Village has 2 credit cards with Tom Rice and Andrew Scott listed as users with a \$2500 and \$500 credit limit. President Johnson has had to make recent purchases on his personal credit card for the Village and Mark Niebuhr makes most purchases for the maintenance department and is very cautious of his spending. Motion by Trustee Self and seconded by Trustee Hickerson to remove Tom Rice as user and keep Andrew's for emergencies only and get a new card with Robert Johnson listed as user with a \$10,000 credit limit and Mark Niebuhr a card with a \$2,500 limit. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Public comment on non-agenda items: Rick Smith presented the Board with a suggested timeline for an apple orchard at Doubet-Benjamin Park where the farm ground is. He stated the Board can make a presentation to the Ralph Norman Foundation for a donation and the Village can contribute funds; President Johnson stated the Village has a deficit budget for 2024-2025, so the Village can not donate funds. He stated the park and Village can benefit from revenue, but President Johnson stated the profit would have to stay right at the park, the Village would not be able to receive any of the revenue. Rick also stated the committee volunteers and contractors could install the water lines to the orchard but volunteers cannot work on Village's water lines; engineers would need to get involved and follow protocol. Trustee Leckrone suggested leasing the land to the park for the price it is now and increasing the rent with inflation. Rick Smith will reach out to Neil Smith at BCZ.

Motion by Trustee Van Dran and seconded by Trustee Self to adjourn regular session. All in favor. Motion carried.

Motion by Trustee Self and seconded by Trustee Van Dran to enter closed session at 9 pm to discuss the sale of 2 lots at Cottonwood Court. All in favor. Motion carried.

Motion by Trustee Self and seconded by Trustee Hickerson to adjourn closed session at 9:14pm. All in favor. Motion carried.

Motion by Trustee Van Dran and seconded by Trustee Self to return to open session. All in favor. Motion carried.

Michael Goodin is interested in purchasing the lot at 301 Cottonwood Court, next to the lot he is currently building his home on for \$10,000. Goodin Properties LLC is interested in purchasing the lot at 110 Cottonwood Court for \$8,500 to build a home on. Motion by Trustee Van Dran and seconded by Trustee Hickerson to not approve the sale of the lot at 301 Cottonwood Court to Michael Goodin as this time because according to the covenant, homes are supposed to be built within 2 years and the lot was sold in 2020 and the home is still not complete and approve the sale of lot at 110 Cottonwood Court for \$8,500 as long as a home is being built, the sale will go through the bidding process. Roll call vote – Leckrone-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Van Dran and seconded by Trustee Leckrone to adjourn the meeting. All in favor. Motion carried.

Next meeting will be held Monday, June 3, 2024.

Minutes approved as presented: Ter. Coursa