

Williamsfield Village Board Meeting Monday, June 3, 2024

The Williamsfield Village Board met on Monday June 3, 2024 at 7:00 p.m. at the KP Village Hall. Present were Trustees Nancy Everett, Stuart Hickerson, Julie Van Dran, Trudy Self. Trustees Andrew Scott and Lucas Leckrone were absent. Also present were Rick Smith, Pat Smith, Becky Doubet, Katie Doubet, Pam Courson, Lee Ballard, President Robert Johnson, Linda Baker (Treasurer), and Tori Courson (Village Clerk).

Motion by Trustee Everett and seconded by Trustee Self to approve the minutes from the May 6th meeting as presented. All in favor. Motion carried.

Treasurer's Report: President Johnson and Treasurer Baker met with the Village's Auditor Adam Hansberger CPA, West Central CPA and he is very happy with the progress Treasurer Baker has made with moving QuickBooks to all electronic (she scans all bills for quick access to each charge), setting up ACH payments from the State of Illinois, ability to pay water bills online etc.; all of these will make the 2024 audit easier for them and faster which the cost of the audit will go from \$10,000 to \$2,000. They are going to work with Treasurer Baker on setting up classes for office supplies, training etc. instead of lumped in the general account, Adam will work on correcting the previous payroll entry that shows as a liability.

The following bills were presented for approval. Motion by Trustee Everett and seconded by Trustee Van Dran to approve the bills as presented. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Village Of Williamsfield Bills to Be Approved 06/03/24		
<u>GENERAL</u>		
Ameren - 7374	Cilco - Village Hall Gas	\$58.27
Ameren - 1292	Cilco - Caldwell Cottage	\$97.56
Ameren - 9615	Cilco-Village Hall Electric	\$66.52
Ameren - 7135	Cilco-Veterans Park	\$14.27
Ameren - 8734	Street Lights	\$733.90
Ameren - 0732	Cilco-Village Garage	\$165.88
Ameren - 2819	Cilco - Park	\$52.60
Bouchez	Garbage Removal	\$2,583.00
Brimfield Hardware		\$199.90
Eagle Enterprises	Recycling	\$1,497.50
Ladd's Food Mart		\$23.37
MidCentury	Telephone	\$46.40
MidCentury	Telephone	\$47.48
MidCentury	Telephone	\$164.42
MidCentury	Telephone	\$124.38
Miller, Hall & Triggs	Legal Fees -General	\$360.00

2023 Real Estate Taxes		\$207.02
Robert Johnson		\$4,182.06
Spoon River Landscape		\$304.50
Tori Courson		\$138.74
Verizon	Telephone	\$36.01
West Central FS - 8389	Maintenance Gas & Oil	\$74.69
		\$11,178.47
<u>OPERATIONS & MAINTENANCE</u>		
Ameren - 1294	Cilco - Electricity	\$2,096.32
Core & Main		\$2,056.00
Hawkins	Maintenance & Repair	\$613.26
KVI		\$1,135.68
Metal Culverts		\$363.60
U.S. Postmaster		\$204.00
		\$6,468.86
<u>BENJAMIN - DOUBET</u>		
Ameren - 4008	Cilco- D-B Park Lights	\$32.65
2023 Real Estate		\$1,462.42
		\$1,495.07
<u>Norman Subdivision</u>		
Real Estate Tax 2023		\$246.24
		\$246.24

The Village has a CD that is due to expire, the Board suggested checking around for the best rate and asking Integrity Bank to match it.

The Village received the yearly property tax bill and the Village is paying tax on the entire Doubet-Benjamin Park and the section of land behind the library, but should only be paying tax on the leased farm ground.

Motion by Trustee Self and seconded by Trustee Hickerson to approve the financial statement. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Correspondence: The Board received a sealed bid for purchase of lots 3 and 4 at Cottonwood Court, Clerk Courson opened the bid from Michael and Brian Johnson. Motion by Trustee Van Dran and seconded by Trustee Hickerson to accept the bid. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Public Comment on agenda items: Rick Smith expressed his concerns with the extended liquor sale hours because if there was an emergency in Williamsfield, how long would it take for the police to get here. The Board stated police have not been called to the bar in years and Double Take does not plan to stay open until 2am on Sundays but if they are busy at 8pm, they can stay open later.

Police Report: Chief Robertson has issued a notice to abate to the homeowner on Pine Street for the unsightly property.

The following calls for service were handled by the police department for the month of May:

Burg-Trespass	Report on file
Animal Complaint	County Handled/Olive Street

CITATIONS ISSUED IN MAY

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Streets and Maintenance Report: President Johnson stated the damage that was done on the east end by an overweight truck will be fixed and is already paid for by the trucking company; \$3500 additional patching needs to be done throughout the Village. Motion by Trustee Everett and seconded by Trustee Hickerson to approve \$3500 worth of spray patching paid out of Motor Fuel Tax by D & D Spray Patching. Motion by Trustee Van Dran and seconded by Trustee Hickerson to accept the \$1000 bid. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Knox County will sealcoat the east end streets the week of August 5th where the new water lines were installed and the road had to be excavated.

Infrastructure and Maintenance Committee:

Trustee Evertt stated the committee should meet to discuss the plan for storm water repair, the Village does not have enough funds to complete entire project but if one item is done on the project, it could change the entire study and elevations. The committee will also meet with Bruner, Cooper and Zuck to discuss the most critical locations in need of repair.

Trustee Scott is working on having Ameren reroute the power for the new maintenance building.

Nothing to report on bids for repairing the roof at the old maintenance building.

Nothing to report on bids for repairing the staircase at KP Hall.

Trustee Everett stated the information on vacating the easements at Cottonwood Court will be ready for the Village attorney to review next week; lots 3 and 4 will now also need to be vacated.

Water Report: EPA requires a lead line inventory/survey done by every homeowner; the link to complete the survey online will be printed on the back of the water bills and on Facebook/website. Homeowners that do not fill the survey out online will be mailed the paper form survey and if homeowners do not comply, door to door visits will be required. Test Inc was able to extend the survey due date with the EPA to September.

The EPA also requires the Village to supply the link to the 2023 annual drinking water quality report, the link will be printed on the back of the water bills, on Facebook/website, at the Village Hall and Post Office.

Trustee Everett is working on details of a new bulk water machine; she will work with Test Inc.

President Johnson stated the RO Plant might not need the Cyberattack Prevention device because the new Test Inc system will have a 2-factor authentication to ensure not getting hacked.

The variable driver control motor went out at the RO Plant which is the power to pump water, causing 24-hour manual pumping of the water; while troubleshooting, the back up well was hooked up and took over an hour to start working properly. The main pump and back up pump will be switched out every month to exercise. The pump will need to be professionally taken apart and cleaned to ensure proper working order. Dylan Hughes has been learning a lot at the RO Plant and has really stepped up.

Once the Water Phase II work is complete at the RO Plant, the Village will have to start paying the \$1.2 million loan off. The \$10 that was added to water services will go towards the loan.

Parks Report: Pam Courson stated the May meeting was not held due to a couple members being ill. The maintenance department is going to diagnosis the drinking water fountain at Doubet-Benjiman Park.

Old Business: President Johnson is working on the .gov website for the Village and should be up in the next 30 days.

Nothing to report on the new HVAC system upstairs at the KP Hall.

No update on Goodin Properties purchasing a lot at Cottonwood Court.

The Board voted to increase video gaming terminal fees from \$100 each to \$250 each at the May meeting. Motion by Trustee Everett to adopt ordinance 2024-04 to increase video gaming terminal fees. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

The Board voted to extend the liquor hour sales from 8 pm to 2 am on Sundays. Motion by Trustee Van Dran and seconded by Trustee Self to adopt ordinance 2024-05 to extend liquor hour sales. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

New Business: Nothing to report on RMA Insurance quote.

The Board discussed the fees the Village must pay to the Village attorney and for advertising when someone is interested in purchasing a lot at Cottonwood Court. Motion by Trustee Hickerson and seconded by Trustee Van Dran to approve charging a \$500 deposit on the sale of future lots that will be used as money down on the lot if they follow through with the purchase. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Non-Agenda Items: Rick Smith stated the Village is in need to financial resources due to lack of assets and a deficit budget and a newsletter could possibly reach many people that could help; he suggested working with the school and the Historical Society to reach out to Alumni via newsletter. Rick mentioned Kewanee has a Community Foundation and President Johnson informed Rick Williamsfield has a Community Foundation established in Knox County that donated funds to paint

railings, wash the water tower and purchased etc. Rick Smith will contact the foundation about the newsletter.

Pat Smith stated she had a family emergency, but will now have time to research the dog park details.

Becky Doubet stated she would like to hold a farmer's market at Doubet-Benjamin Park the first and last Saturday of every month; vendors can sell hand-made or home-grown items. If the pavilion is already booked on those Saturdays, they will move the vendor tents to accommodate. Motion by Trustee Hickerson and seconded by seconded by Trustee Van Dran to approve the farmers market. All in favor. Motion carried.

Lee Ballard stated he and Rick Smith visited a 1-man operation apple orchard to research how many dwarf trees were planted per acre, how many bushels were produced, the sale price of the bushels etc. He stated an apple orchard can make a profit eventually but would need a good manager and investments for startup fees.

Rick Smith stated in 3 weeks, he will have a proposal for Ralph Norman Foundation for a donation for the apple orchard. He spoke with Neil Smith from Bruner, Cooper and Zuck about the process of installing utilities to the farm ground at Doubet-Benjamin Park.

Motion by Trustee Everett and seconded by Trustee Van Dran to adjourn regular session. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Van Dran and seconded by Trustee Everett to enter closed session at 9 pm to discuss releasing closed session minutes. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Everett and seconded by Trustee Self to adjourn closed session. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Everett and seconded by Trustee Self to return to open session. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Everett and seconded by Trustee Hickerson to not release closed session minutes for public interest. Roll call vote – Everett-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Self and seconded by Trustee Hickerson to adjourn the meeting. All in favor. Motion carried.

Next meeting will be held Monday, July 1, 2024.

Minutes approved as presented: Teri Courson