

Williamsfield Village Board Meeting March 2, 2020

The Williamsfield Village Board met in regular session on March 2, 2020 at 7:00 p.m. in the Village Hall. Present were President Tonkin, Trustees Trudy Self, Pam Courson, Michael Gray, Stuart Hickerson, Ryan Smith and Stanley King. Also present were Becky Doubet, Katie Doubet, Pat Smith, Kraig and Kylie Pugh, Mark Niebuhr (maintenance department), Mary Rice (Treasurer), Tom Rice (R/O Plant) and Village Clerk Tori Courson.

Motion by Trustee Courson and seconded by Trustee Self to approve the minutes of the February 2020 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$34.00
West Central FS	Maintenance-Gas, oil & diesel	\$133.46
West Central FS	Police Gas & oil	\$129.25
Bank of Farmington card	Air compressor, warranty on Village Laptop & ink	\$669.14
Brimfield Hardware	Brake cleaner, galv nipples, black bushings, galv coupling, black elbow hose barb & hardware	\$61.28
Wight Chevrolet	Service Tahoe	\$41.54
Verizon	Police	\$36.05
Menards	6V battery & 48" 32@ T8 65K	\$17.51
Stevens Campbell Insurance	2019 Dodge, Trudy and Matt's Bond	\$1,238.00
Menards	Supplies for air compressor	\$300.58
Staples	2020 QuickBooks	\$199.99
Lambasio	Run cable-kept going back to cistern	\$162.75
Royal Publishing	Program ad for boys Regional Tournament	\$95.00
	TOTAL	\$3,118.55
<u>OPERATIONS AND MAINTENANCE</u>		
Vendor / Category	Details	Amount
PDC Hardware	Testing	\$98.00
Ladd's Food Mart	Paper supplies	\$8.99
Corrpro	Cathodic Protection corrosion control system	\$730.00
	TOTAL	\$836.99

Motion by Trustee Gray and seconded by Trustee Smith to approve the new bills as presented. All in favor. Motion carried.

Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Motion by Trustee Smith and seconded by Trustee King to approve the financial statements. All in favor. Motion carried.

Public Comment: Kraig and Kylie Pugh asked what steps would need to be taken to purchase the alley behind her house to square off their property. Trustee Gray stated they would need to contact the fire department first to make sure it is no longer used by them, each property owner that has property touching the alley would need to be in agreeance with the closing. A lawyer would need to be hired by the Pugh's to file paperwork to make it official and legal. Trustee Smith stated he believes part of that alley is closed already and they should go to the courthouse or have their lawyer look at the land purchased to see if the alley is open or closed.

Pat Smith wanted to nominate Becky Doubet for the future vacancy on the Board when Trustee Hickerson leaves. The procedure is that she can be nominated in the future when he officially resigns. His resignation has not yet been submitted.

Correspondence: President Tonkin received a letter from the IEPA for the follow up on the inspection of the water plant. There were no violations but there were some compliance warnings for various wear and tear items. President Tonkin spoke with Andy from BCZ about the next water grant and possibly the next grant can be used to replace/repair the compliance issues and install an 8 inch center loop from the water tower to the water plant and later attached all new pipes to the center loop.

President Tonkin received a bid from Lambasio to repair the collapsed sewer at the Village Hall, they are still waiting for a bid from at least one other plumber (Neil Thomas).

Street Report: Mark Niebuhr from the maintenance department stated they have been plowing snow and laying salt and sand. He has been weighing the salt used and since he fixed the spreader, they are using much less salt. Equipment and materials to fix/replace sidewalks will need to be discussed soon and the streets will need to be examined to determine which ones will be rocked/chipped or repaired from the water line project. MFT will be used primarily on streets but also possibly on sidewalks.

Police Report: The new squad is being transferred to Macomb on Thursday for parts to be installed. The following calls for service were handled by the police department for the month of February:

POLICE REPORT

Category	Status / Resolution
Attempt to Locate	ROF
(3) Alarms	Unfounded (false) Bank Again
911 Hang up	No report accidental

CITATIONS ISSUED IN FEBRUARY

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Park Report: The meeting was held February 25 at the Williamsfield Public Library. Due to a scheduling conflict, the disc golf tournament that we are hosting will be moved to October 3.

The date for the Julie Strom frisbee toss hasn't been set yet with her family. We will be placing some frisbees in the mini golf hut so people may use them when the weather gets better. There will also be golf balls and putters available. The window that was broken by kids will be repaired and the golf hut painted at our work day.

The baseball association would like to hold movie nights again in Doubet-Benjamin park. At the April 4th work day, we will plan to spend some time in Williamsfield Veteran's Memorial Park due to the school's May 1st spring concert.

Other goals for planned work days were discussed.

The next step on the caboose in Veteran's Park is to get the wooden steps installed.

The next meeting will be held on March 31. This will include the Annual meeting.

Water Report: Tom Rice stated they will need to address the compliance issues stated in the letter from the EPA. President Tonkin mentioned a VFD energy efficiency savings program that the Village would be eligible for to possibly fix the variable speed pump operation issues. Replacement valves are also needed. Each valve is approximately \$3000 and the water house needs 2. President Tonkin will follow up with Ameren and get advice from BCZ on the program.

Maintenance Report: Mark Niebuhr stated that they have been filling holes in the streets from the water project, cleaned the carburetor again on the wheel horse, put lights up in the maintenance building and hung the old lights on the non-heated side of the building, the electrical issue on the welder is fixed, the new air compressor is in and ready to go, and they shut off water at a resident's house because of a water leak inside. Mark presented a quote for lumber to replace the 3 rotten truces in the maintenance shed that was under \$500. He thinks it will take him and Don 2 days to complete the repairs.

Old Business: On February 29, there was a meeting held at the Legion Hall to discuss Elmwood Community Foundation ideas. There is discussion about attempting to open a part time clinic in Williamsfield, a YMCA for a combined health and wellness program. They also offer a shuttle to follow up or specialist appointments. President Tonkin will be attending more meetings to follow up.

President Tonkin is going to work more on the Strategic Planning.

The Board gave all Village Employees a COLA adjustment of 1.5% that will become active October 2020, twelve months following the last COLA adjustment, and discussed budgeting future adjustments. Motion by Trustee Gray and seconded by Trustee Smith to do a cost of

living adjustment every year in October. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-yes; King-yes. All in favor. Motion carried.

New Business: Trustee Stuart Hickerson would like to resign from the Village Board in a few months and will turn in a resignation letter.

The Summer Baseball Association requested permission to have a raffle for a fund raiser. Motion by Trustee Courson and seconded by Trustee King to approve the raffle. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-yes; King-yes. All in favor. Motion carried.

The Board went into closed session at 8:30pm to discuss salaries for certain individual employees.

Motion by Trustee Self and seconded by Trustee Smith to return to regular session.

Motion by Trustee Gray and seconded by Trustee Self to approve the adjustments for certain individual employees discussed in closed session. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-abstain; King-yes. All in favor. Motion carried.

Motion by Trustee Self and seconded by Trustee Courson to adjourn the meeting. All were in favor. Meeting Adjourned.

The next meeting will be held on April 6, 2020.

Minutes approved as presented: Tori Courson
Tori Courson - Clerk